

**Student Name:** \_\_\_\_\_

**Student ID:** \_\_\_\_\_

**Student Eligibility Requirements**

- Be classified by the institution as a Texas Resident
- Be registered with Selective Service, or be exempt
- Have applied for any available financial aid assistance
- Have financial need
- Be enrolled at least ½ time as an undergraduate student in an associate degree or certificate program at a 2-year institution
- Not have attempted more than 30 semester credit hours (SCH) (excluding credits for dual enrollment or by examination)
- Not have earned an associate or baccalaureate degree
- Not be concurrently receiving TEXAS Grant
- Not have been convicted of any felony or any offense under the law of any jurisdiction involving controlled substances as defined by Chapter 481, Health and Safety Code (Texas Controlled Substance Act).
- A student who is obligated to pay child support and is more than 30 days delinquent is not eligible to receive a state-funded grant or loan per Texas Family Code, Title 5 Sec. 231.006

**Statement of Student Eligibility Status**

Have you ever been convicted of a felony?      Yes       No

Have you ever been convicted of an offense under Chapter 481, Health & Safety Code (Texas Controlled Substances Act), or under any law of another jurisdiction involving a controlled substance as defined by Chapter 481, Health and Safety Code?

**Statement of Selective Service Status:**

- I was born a female and not required to register,
- I was born a male and am under the age of 18 and not currently required to register,
- I was born a male and am REGISTERED with Selective Service,
- I was born a male and am over the age of 18. I am not registered with Selective Service and I am not exempt from registration,
- I was born a male and am EXEMPT from registration because: \_\_\_\_\_

*I hereby certify that the information provided in both statements above are true and correct to the best of my knowledge. I understand that if I fail to provide accurate information, I may be required to reimburse the institution and penalties may be imposed. I also understand that it is my responsibility to inform the financial aid office if my status concerning either statement changes at any time while attending this institution.*

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

Submit form to NCTC Mane Stop on all campuses or email to [finaid@nctc.edu](mailto:finaid@nctc.edu)

**Renewal year eligibility requirements:**

- Priority Deadline for eligible students wishing to receive renewal monies is March 15

**Satisfactory Academic Progress (SAP)**

**First Renewal Award:** students must meet the Satisfactory Academic Progress requirements set by the institution.

**Second Renewal Award:** (and any year afterwards) students must complete 75% of total attempted hours and have a minimum 2.5 cumulative GPA or its equivalent.

**First Year Appeals:** If a student completes the first year on academic warning, probation, or on an approved plan, the student can be considered meeting SAP, if the institution’s policy includes such provisions. However, at the end of the second year, the student must meet the program SAP requirements for continued eligibility, unless deemed eligible by the institution under a hardship provision.

**Summer SAP Requirements:** If a student receives a summer state grant, summer coursework will be used to calculate SAP for fall eligibility. If a student does not receive summer state grant, summer classes may be used to re-establish eligibility if they failed SAP requirements. Summer coursework not funded by state grants should not be used to recalculate SAP if the attempted credits will result in a student losing eligibility for the fall term.

**GPA Requirement:** A student who does not meet the GPA requirement at the end of the academic year may appeal to have courses taken at other institutions included in the GPA calculation. In this case, all grade points previously earned must be included in the overall GPA calculation. If the resulting GPA meets or exceeds the program’s academic progress requirement, an otherwise ineligible student may receive an award in the following term.

**Hardship Provision:** A student who is ineligible based on GPA or completion rate for satisfactory academic progress, or enrollment less than half-time may be deemed eligible under a hardship provision at the end of an academic year. The institution determines acceptable reasons to grant a hardship decision. All hardship decisions must be documented.

**Discontinuation of Eligibility:**

Unless an extension of eligibility (due to hardship circumstance) is granted, a student’s eligibility ends if any of the following maximums have been met or the student earns an associate degree, whichever comes first:

Time Limit	Attempted Hours**	Hours While Receiving Grant Funds	Degree Earned
4-years from the first semester awarded	75 SCHs	75 SCHs (no hardship allowed)	associate or baccalaureate

\*\*Attempted hours are defined as every course in every semester for which a student has been registered, as of the official census date for that semester, regardless of whether TEOG fund were used to pay those courses. This includes, but is not limited to repeated courses, courses the student drops or those that the student withdraws. For transfer students, the transfer hours (including dual credit) and hours for optional internship and cooperative education courses are included if they are accepted by the receiving institution towards the student’s current program of study.

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