



2024-2025 SPECIAL CIRCUMSTANCE
ADJUSTMENT

SECTION A: STUDENT INFORMATION

<i>Student Name</i>	<i>NCTC Student ID</i>	<i>SSN (last 4 digits)</i>

SECTION B: HARDSHIP (CHOOSE ONE)

	Unusual Medical, Dental, and Nursing Home Expenses
	Expenses that create a hardship and affects the family’s ability to pay for school.
	Support of Extended Family
	Families who provide financial support to relatives who are unable to support themselves adequately but who do not qualify as members of the family’s household.
	Elementary/Secondary School and Dependent Care Expenses
	Added expenses related to tuition-charging schools, childcare, or care of a disabled or elderly family member.
	Unusual Debts
	For families with high debt payments for extenuating circumstances, such as mortgages or credit card debts to cover unemployment expenses or failed businesses; legal fees for divorce, adoption, etc.; educational loans of parents or spouses; or personal debts for nondiscretionary expenses such as food, housing, utilities, etc.
	Adjust Number in College
	For families who have additional family members enrolled in a degree, certificate, or other program leading to a recognized educational credential.
	Income Reduction or Nonrecurring Income
	When base year income does not accurately reflect a family’s or student’s ability to pay for education for reasons such as divorce, death (possible displaced homemaker), change or loss of employment (dislocated worker), disability, or receipt of nonrecurring income such as capital gains from sale of land or business assets. etc.

SECTION C: EXPLANATION OF CIRCUMSTANCES

SECTION D: CERTIFICATION

I certify that all information contained on this form is true and correct. I understand that I may be contacted to provide further documentation to support this unusual circumstance request.

Signature	Date