

NORTH CENTRAL TEXAS COLLEGE

COURSE SYLLABUS

Course Title: Reading Techniques II		
Course Prefix & Number: READ 0305	Section Number: 501	Semester: Spring 2017
Semester Credit Hours: 3	Lecture Hours: 3	Lab Hours: 0
Course Description (NCTC Catalog): <i>Development of reading and higher order thinking skills necessary for college readiness. Reading Techniques II is a course intended to continue the improvement of reading skills with particular emphasis on critical and analytical reading strategies. The course begins with a review of active reading strategies for informational text and ends with an emphasis on critical reading of persuasive texts. Critical reading skills covered include identifying an author's purpose, tone, bias, and logic. This course does not count toward graduation at NCTC.</i>		
Course Prerequisite(s): Pass READ 0300 with a "C" or better, or earn satisfactory TSI Assessment placement score, or earn satisfactory placement score on another approved assessment.		
Required or Recommended Course Materials: Flemming, Laraine, <u>Reading for Thinking</u> (8 th ed.), 2015, Cengage Learning MyReadingLab access code (MyLabsPlus format) A college dictionary is recommended.		

INSTRUCTOR INFORMATION

Name of Instructor:	Kelly Dreier
Campus/Office Location:	Flower Mound, 215
Office Hours:	Tuesday: C 3:30-4:30, Thursday, FM 5:30-6:30, or by appointment
Telephone Number:	940-498-6208 – Department Office
E-mail Address:	kdreier@nctc.edu

GRADING CRITERIA

# of Graded Course Elements	Graded Course Elements	Percentage or Point Values
8	Practice Readings/Discussion	20%
8	Book Assignments	20%
1	My Reading Lab Lexile Level Students must improve their initial lexile level by 100 pts	20%
8	Quizzes	20%
1	Final Exam (1 x 100 pts)	20%

Grade Scale: 90 – 100% = A; 80 – 89% = B; 70 – 79% = C; Below 70% = F

- Graded homework assignments (practice readings, vocabulary and book assignments)/quizzes cannot be made up or turned in late for any reason. However, "life" happens, so at least 2 replacement assignments will be provided toward the end of the semester to "make up" for any missed assignments or improve grades – the highest 8 from each category will be counted.
- A missed TEST must be made up within 48 hours. It is the student's responsibility to arrange a make-up test with instructor.

STUDENT LEARNING OUTCOMES

	At the successful completion of this course the student will be able to:
1.	Locate explicit textual information, draw complex inferences, and describe, analyze, and evaluate the information within and across multiple texts of varying lengths.
2.	Comprehend and use vocabulary effectively in oral communication, reading, and writing.
3.	Describe, analyze, and evaluate information within and across a range of texts.
4.	Identify and analyze the audience, purpose, and message across a variety of texts.
5.	Describe and apply insights gained from reading a variety of texts.

STUDENT EMAIL

All students at NCTC are assigned a student email address, also known as Lion Pride email. Lion Pride email can be accessed on the NCTC home page by clicking on MyNCTC, then the link "Lion Pride Email" to the left. After clicking the Lion Pride Email link, the Microsoft Office 365 window will open.

1. Enter your NCTC student e-mail address. (for example, Smithj123456@student.nctc.edu)
2. Enter your password (your NCTC Student ID Number, either 7 or 9 numbers).
3. From the list of Microsoft icons, choose MAIL.
4. You will be asked to set your language and local time zone (Central Time). Your account is now activated.

****It is the student's responsibility to activate and regularly monitor the assigned NCTC (Lion Pride) e-mail account. Important announcements and notifications from the Admissions office, Financial Aid, or other college staff will be sent via the Lion Pride student email system.**

For communicating with classmates and instructors, students also have an option to communicate through Canvas. Canvas messaging is NOT the same as Lion Pride e-mail. Failure to read and/or receive NCTC e-mails (either in Lion Pride or in Canvas) is no excuse for not complying with the College Prep Attendance Policy or any other school policies. Be sure to regularly check BOTH the Lion Pride email as well as the Canvas inbox for important messages and information.

TSI COMPLIANCE

At North Central Texas College, students who test but do not meet the passing scores in ALL sections of the TSI Assessment or any other THECB approved testing measurements are required by state law to obtain TSI advising and continuously enroll in a formal college preparatory studies (developmental) program every semester until all TSI requirements are satisfied. TSI program attendance is MANDATORY. Non-compliance with the rules of attendance will result in a student being WITHDRAWN from the college preparatory course and possibly from North Central Texas College. Withdrawals are subject to college policies as set forth in the college catalog.

ATTENDANCE POLICY

Regular and punctual attendance is expected of all students in all College Prep classes for which they have registered. **There are NO excused absences.** Faculty in the Department of College Preparatory Studies will notify students of absences on a regular basis and one courtesy warning e-mail notification will be sent to the students' current NCTC student e-mail address (Lion Pride email and/or Canvas email) when the student accrues 1 week absence (not necessarily consecutive days) in a course. Please check your NCTC student email (Lion Pride) frequently to ensure that you are receiving notifications from the college and from your instructors. Some faculty may send notifications in Canvas as well. Failure to read and/or receive NCTC e-mail (Lion Pride) is no excuse for not complying with the Attendance Policy. It is the student's responsibility to maintain correct and current e-mail and local and permanent addresses with the college.

After a student has been absent from class **2 weeks (not necessarily consecutive days)**, the student may be **dropped**. If the student is dropped from the only College Prep class in which he/she is enrolled and is TSI liable, the student may be **DROPPED** from all remaining courses for that semester.

Inform the instructor in writing during the first week of class of any religious holidays observed this semester. Documentation must be given to the instructor at the class following the holiday.

Also, since punctuality has become a problem in recent semesters, **three tardies** may be considered **one absence**. Coming in late disrupts the class. Occasions do occur that you will need to be tardy, but not on a consistent basis.

TENTATIVE SCHEDULE

LAST DAY TO WITHDRAW

Last day to withdraw from a course with a "W" is Thursday, April 6, 2017.

DISABILITY SERVICES (OSD)

The Office for Students with Disabilities (OSD) provides accommodations for students who have a documented disability. On the Corinth Campus, go to room 170 or call 940-498-6207. On the Gainesville Campus, go to room 110 or call 940-668-4209. Students on the Bowie, Graham, Flower Mound, and online campuses should call 940-498-6207.

North Central Texas College is committed to both the spirit and letter of federal equal opportunity legislation, including the Americans with Disabilities Act (ADA) of 1990, ADA Amendments Act of 2009, and Section 504 of the Rehabilitation Act of 1973 (P.L. 93-112).

<http://www.nctc.edu/StudentServices/SupportServices/Disabilityservices.aspx>

STUDENT HANDBOOK

Students are expected to follow all rules and regulations found in the student handbook.

<http://nctc.smartcatalogiq.com/en/2016-2017/Catalog/North-Central-Texas-College-Student-Handbook>

Name of Chair/Coordinator:	Elizabeth Howell
Office Location:	Corinth 324
Telephone Number:	940.498.6209
E-mail Address:	ehowell@nctc.edu

Name of Instructional Dean:	Sara Alford
Office Location:	Flower Mound Suite 200
Telephone Number:	972.899.8401
E-mail Address:	salford@nctc.edu

CAMPUS RESTRICTIONS

Tobacco-Free Campus: NCTC restricts the use of all tobacco products, including cigarettes, e-cigarettes, cigars, pipes, and smokeless tobacco, on campus property.

Campus Carry: Current law prohibits the open carry of firearms on college campuses including all property such as parking lots. For more information, see the website at <http://www.nctc.edu/Police/gun-laws-campus-carry>